



May 19, 2015

**WORK SESSION OF THE BOARD OF SUPERVISORS
AND
REGULAR SESSIONS OF THE BOARD OF SUPERVISORS,
AND HEALTH SERVICES DISTRICT BOARD OF DIRECTORS**

PURSUANT TO A.R.S. § 38-431.02

**3:30 P.M. – Work Session
6:00 P.M. – Regular Session**

**Board of Supervisors First Floor Meeting Room
219 E. Cherry Ave, Flagstaff, Arizona, 86001**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

3:30 P.M. WORK SESSION

A. Roundtable. To be discussed (Pursuant to A.R.S. § 38-431.02(H) – These matters will not be acted upon):

- Planning Calendar for 2015
- Future Agenda Items

- State and Federal Legislation
- County Supervisors Association (CSA) Update
- National Association of Counties (NACo) Update
- County Manager's Report
- Chair's Report
- Reports from Supervisors - (Updates on new projects, district budgets, requests for services and initiatives)
 - District 1 – Supervisor Art Babbott
 - District 2 – Supervisor Elizabeth Archuleta
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Mandy Metzger
 - District 5 – Supervisor Lena Fowler

B. Update from Arizona Department of Transportation. **Public Works**

REGULAR MEETING

6:00 P.M.

Call to the Public for Items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited to a five-minute presentation.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order

Pledge of Allegiance

Call to the Public for Items not on the Agenda

Recognition

- A. Recognize Nancy Ruby for loaning her artwork to be displayed publically inside the Board of Supervisors Chambers. **Board of Supervisors**
- B. Presentation of plaque from Jambi, Indonesia to Coconino County. **Chief Health Officer Marie Peoples**

Proclamation Consent Agenda

- A. Approve a proclamation recognizing May 21, 2015 as World Day for Cultural Diversity for Dialogue and Development in Coconino County. **Human Resources**
- B. Approve a proclamation to call upon citizens and civic organizations to acquaint themselves with the issues involved in providing public works services and to recognize the contributions which public works employees make every day to our health, safety, comfort, and quality of life. **Public Works**

Board of Supervisors Consent Agenda

- 1. Approve April 7, 2015 work session minutes; April 21, 2015 regular session minutes; April 23, 2015 and April 27, 2015 special session minutes.
- 2. Approve Warrant Registers. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

| <u>Run Date</u> | <u>Warrant Numbers</u> | <u>Computer Register Totals</u> |
|------------------|------------------------|---------------------------------|
| 4/29/15 (Manual) | 91509120 | \$10,114.41 |
| 4/30/15 | 91509121-91509292 | \$1,811,350.41 |
| 4/30/15 | EFT 2730-2751 | \$43,822.48 |
| 5/7/15 | 91509293-91509438 | \$2,015,191.07 |
| 5/7/15 | EFT 2752-2769 | \$196,264.87 |
| 5/14/15 | 91509439-91509695 | \$2,803,478.59 |
| 5/14/15 | EFT 2770-2808 | \$65,701.61 |

- 3. Approve the First Amendment to the Agreement with Sunnyside Neighborhood Association of Flagstaff, Inc. for contracted services related to Federal Award Number 2013-SM-BX-0003, Department of Justice Smart Probation: Reducing Prison Populations, Saving Money, and Creating Safer Communities Competitive Grant Award. **Adult Probation**
- 4. Approval of settlement for a 2015 Full Cash Value/Limited Property Value for various parcels/values listed in the spreadsheet attached to the staff report, with respect to the property tax appeal of Foxboro Ranch Estates LLC v. Coconino County, Case #TX2014-000249. **Assessor**

5. Approval of settlement for a 2014 & 2015 Full Cash Value/Limited Property Value as listed in the attached staff report with respect to the property tax appeal of Fox Meadow Ranch LLC v Coconino County, Case #TX2014-000126. **Assessor**
6. Approval of settlement for a 2014, 2015 & 2016 Full Cash Value/Limited Property Value as listed on the attached staff report with respect to the property tax appeal of Schleizer v. Coconino County, Case #ST2014-000431. **Assessor**
7. Appoint Howard C. (Chuck) Johnson as the Board of Equalization Hearing Officer through June 30, 2016. **Board of Supervisors**
8. Approve community grant funding from District 4 - \$250, and District 5 - \$1000, for a total of \$1250, to assist with costs to produce Amazing Earthfest for Coconino and Kane County residents. **Board of Supervisors**
9. Approve Community Grant funding from District 4 for \$500 to Flagstaff Biking Organization to assist with costs involved with a volunteer event on National Trails Day, at Picture Canyon, such as food costs for the volunteers who will be maintaining and constructing public trails. **Board of Supervisors.**
10. Approve an Intergovernmental Agreement with Kaibab Estates West (KEW) Fire District to coincide with approval of Community Grant funding in the amount of \$4,700 from District 1 to provide matching funds for the purchase of Self-Contained Breathing Apparatus (SCBA) units to provide improved safety and efficiency for KEW firefighters. **Board of Supervisors**
11. Approve Community Grant Funding from District 1 (\$2,500) and District 4 (\$500) for a total of \$3,000.00 the AZ Historical Society to assist with costs for the historic Gregg Cabin restoration, for use as educational infrastructure for Coconino County and the AZ Historical Society. **Board of Supervisors**
12. Approve community grant funding from District 1 - \$500; District 3 - \$400; District 4 - \$500 for a total of \$1,400 to Northland Free Tax Assistance to assist with providing free tax reporting assistance to low and moderate income taxpayers. **Board of Supervisors**
13. Reappoint District 2 representative Martin Anaya as a Board of Adjustment member for another term set to expire March 31st, 2019. **Community Development**
14. Reappoint District 2 representative John Ruggles to the Planning and Zoning Commission for a term set to expire on June 30th, 2019. **Community Development**
15. Reappoint District 1 representative Mary Williams to the Planning and Zoning Commission for a term set to expire June 30th, 2019. **Community Development**
16. Approve Funding Agreement #120-15 between Arizona Department of Housing and Coconino County Community Services through December 1, 2016 in the amount of \$266,871.00 to provide housing rehabilitation services to eligible homeowners who reside in the County. **Community Services**

17. Approval of the second renewal of an Agreement with BEC Southwest, Inc. for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
18. Approval of the second renewal of an Agreement with BWC Enterprises Inc. dba Woodruff Construction for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
19. Approval of the second renewal of an Agreement with Lake Powell Construction, Inc. for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
20. Approval of the second renewal of an Agreement with Sky Construction Inc. for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Finance**
21. Adopt Resolution 2015- 28, supporting the Stepping-Up Initiative which aims to reduce the number of people with mental illness in jails. **Government Relations**
22. Approve recommended Property, Casualty, & Workers' Compensation Insurance Coverage Package for FY16. **Human Resources**
23. Approve the payment of landfill fees to the City of Flagstaff for FY2016 in the amount of \$76,195.00. **Public Works**
24. Approve Caterpillar equipment repairs by Empire Southwest not to exceed \$70,000.00 for FY16. **Public Works**
25. Approve the purchase of fuel for County vehicles from the City of Flagstaff fuel yard in an amount not to exceed \$150,000.00 for FY16. **Public Works**
26. Approve the purchase of auto parts under AZ State Contract from Grand Canyon Auto Supply (NAPA) not to exceed \$60,000.00 for FY16. **Public Works**
27. Approve the purchase of Caterpillar equipment parts from Empire Southwest not to exceed \$125,000.00 for FY16. **Public Works**
28. Approve the purchase of tires under AZ State Contracts from Golightly Inc. not to exceed \$140,000.00 for FY16. **Public Works**
29. Approve the first renewal of an Agreement with Ferrellgas, Inc. to purchase propane for a one year period beginning July 1, 2015, in the amount of \$70,000.00, **Public Works**
30. Approve the use of Voyager Fleet Systems for fuel credit cards under AZ State Contract in an amount not to exceed \$180,000.00 for FY16. **Public Works**
31. Approve the budget adjustment and transfer of funds from Northern Arizona Street Crimes Task Force, "METRO" unit, Racketeer Influenced and Corrupt Organization (RICO) to the Coconino County Sheriff's Office in the amount of \$134,838.54 to purchase a crime mapping system for

Northern Arizona law enforcement agencies use in investigations and active shooter scenarios.
Sheriff's Office

The Board of Supervisors will resolve as the Health Services District Board of Directors

Health Services District Consent Agenda

32. Approval of a Budget Amendment of \$3,176 for the period July 1, 2014 to June 30, 2015, to align the total approved costs with the contract amount of \$11,031, to provide commodity supplemental food nutrition services. **Health District**
33. Approval of IGA ADHS15-092106 with the Arizona Department of Health Services for the period July 1, 2015 to June 30, 2020, to provide Child Fatality Review Team services in the amount of \$4,036 per year. **Health District**
34. Approve contract amendment between the Coconino Humane Association and the Coconino County Public Health Services District to provide animal shelter services from July 1, 2015 to June 30, 2016 in the amount of \$190,779.40 to align with the proposed cost in the FY16 budget. **Health District**
35. Approval of IGA ADHS14-070674, Amendment No. 1 with the Arizona Department of Health Services for the period July 1, 2015 to June 30, 2016, in an amount up to \$1,125,000 for the provision of Title 36 Behavioral Health Pre-Petitions Screening and Evaluation Services. **Health District**

The Health District Board of Directors will resolve as the Board of Supervisors

Board of Supervisors' Action Items

36. Public Hearing and consideration of Ordinance 2015-05; Vacation Rental Ordinance preceded by a staff presentation highlighting the history of creating the draft ordinance. **Community Development**

Adjourn

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this

Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board.

Dated this _____ day of _____, 2015.

Wendy Escoffier, Clerk of the Board